



IDB GROUP – MALAYSIAN INVESTMENT FORUM

9 -11 MAY 2012

ROOM RESERVATION FORM

Please send reservations via email to :vivian_heng@ritzcarlton.com.my

Contact Persons : Ms Vivian Heng, +603 2142 8000

Company name :
Reserved by : Date :
Tel. Number : Fax Number : E-mail Address

GUEST'S INFORMATION

Family Name : First Name :
Arrival Date : / / Flight # : ETA am / pm
Departure Date : / / Flight # : ETD am / pm
No. of Rooms : Smoking : Non-smoking :

Type of Rooms : Deluxe Executive Deluxe Grand Deluxe Premier

- *Deluxe : MYR 450.00++ (USD 174.00nett) + 10% service charge + 6% govt tax
- *Executive Deluxe : MYR 500.00++ (USD 193.35nett) + 10% service charge + 6% govt tax
- *Grand Deluxe : MYR 770.00++ (USD 297.75nett) + 10% service charge + 6% govt tax
- * Premier : MYR 870.00++ (USD 336.40nett) + 10% service charge + 6% govt tax

Remarks/Special request :

Note : Check-in time is 1500 hours. Check out is at 1200 hours. Room rate is exclusive breakfast.

Breakfast will be charge at RM68.00++ (USD 26.30nett) + 10% service charge + 6% govt tax

Method of Guarantee: To guarantee reservation, please provide us with credit card guarantee as follows:

Name of Card Holder : C/Card Type:

C/Card Number: Expiry Date:..... C/Card ID Number:.....

(For Amex ID Number, pls see small 4 digit numbers printed on front of card)

(For Visa/Master ID Number, pls see the last 3-digit numbers printed on signature bar at the back of the card)

Authorized Signature (according to the credit/charge card):.....

Room Guarantee policy :

- One night's room rate with tax and service charge will be charged to the credit card or company if the guest does not check-in unless booking is cancelled by 1800 hrs on the day of arrival.
- If no credit card guarantee or acknowledgement fax from the company is received, the hotel will only hold rooms blocked till 1800 hrs on the day of arrival.

SEAMLESS MEET, GREET AND TRANSFER SERVICE

VIP Airport Service Arrival : Departure :

- Would you like the hotel staff to meet your guest just after Immigration at the airport and escort him and his luggage to his room at The Ritz Carlton? If so, please return this letter by fax with your initials authorising this service and be sure to include flight details.
- Your guest will be greeted in the airport and assisted with his luggage through customs to the KLIA Ekspres. 28 minutes later a porter will meet your guest trainside at KL Sentral station and carry his luggage to a waiting limousine. In less than 20 minutes, upon arrival at the hotel, your guest will be met at the front door and escorted directly to his guest room.
- The charge for this service is only MYR 135.00 or MYR 170.00 for two persons arriving on the same flight and will be posted to the guest's hotel account.
- Prestige Mercedes Limo E-Class
RM300 nett per car per way direct from Airport to Hotel. (50% surcharge applied from 12 midnight to 06:00 AM.)
- Prestige Mercedes Limo S-Class
RM480 nett per car per way direct from Airport to Hotel. (50% surcharge applied from 12 midnight to 06:00 AM.)

Confirmation Number: **By:** **Date:**

We look forward to welcoming your guest to The Ritz Carlton, Kuala Lumpur